

Identity Verification Special Provisions Form



Please complete this form in **BLOCK LETTERS** using black or blue ink.
Please note that all fields in each section are mandatory unless specified otherwise.

A ACCOUNT DETAILS

ACCOUNT LABEL (e.g. Holiday Account, Christmas Fund)

APPLICANT NAME

B TYPES OF SPECIAL PROVISIONS

Please tick one that applies

CHILD UNDER 18

Verify name AND date of birth by obtaining:

- A notice issued by a school principal (less than 3 months old) that contains the name and residential address of the child and records the period that the child attended the school, AND
- An original or certified copy of a birth certificate, OR
- An Australian Driver's License or Learner Permit (current), OR
- A Proof of Age card (current and government issued), OR
- An Australian Passport (current or expired within the last 2 years) or Foreign Passport (current and with a certified English translation).

RECENT ARRIVALS IN AUSTRALIA (LESS THAN 6 WEEKS)

Verify name AND date of birth by obtaining:

- A Passport (current and with a certified English translation), OR
- Another document of identity having the same characteristics as a passport issued by the government or United Nations.

ABORIGINAL PERSONS OR TORRES STRAIT ISLANDER RESIDENT IN AN ISOLATED AREA

Verify name AND either date of birth OR residential address by obtaining:

- A statement detailing the name of the individual and either their date of birth OR address, verified by TWO persons who are recognised as community leaders of the community to which the signatory belongs.

A community leader, in relation to an Aboriginal or Torres Strait Islander community, means:

- a person who is recognised by the members of the community as a community elder; OR
- if there is an Aboriginal council that represents the community, an elected member of the council; OR
- a member of a Regional Council established under section 92 of the Aboriginal and Torres Strait Islander Commission Act 1989; OR
- a member, or a member of the staff, of a local council established under section 21 of the Aboriginal Land Rights (Northern Territory) Act 1976; OR
- a member of the staff of the Aboriginal and Torres Strait Islander Commission; OR
- a director of an Aboriginal or Torres Strait Islander corporation within the meaning of the Aboriginal and Torres Strait Islander Commission Act 1989.

C DOCUMENT DETAILS

STAFF USE ONLY - COMPLETE ALL RELEVANT FIELDS

DOCUMENT 1

TYPE OF DOCUMENT

DOCUMENT NUMBER

PLACE OF ISSUE

DATE OF ISSUE

EXPIRY DATE

PERSON GIVING INFORMATION

TITLE, RANK OR DESIGNATION

DOCUMENT 2

TYPE OF DOCUMENT

DOCUMENT NUMBER

PLACE OF ISSUE

DATE OF ISSUE

EXPIRY DATE

PERSON GIVING INFORMATION

TITLE, RANK OR DESIGNATION

D CHECKING OFFICER DECLARATION

I declare that the information in section C that verifies the Applicant's identity in accordance with the requirements as set out in section B is true and correct.

CHECKING OFFICER SIGNATURE

DATE

CHECKING OFFICER NAME

AGENT NUMBER (if applicable)

BRANCH NAME

BRANCH COST CENTRE NUMBER

BRANCH PHONE NUMBER